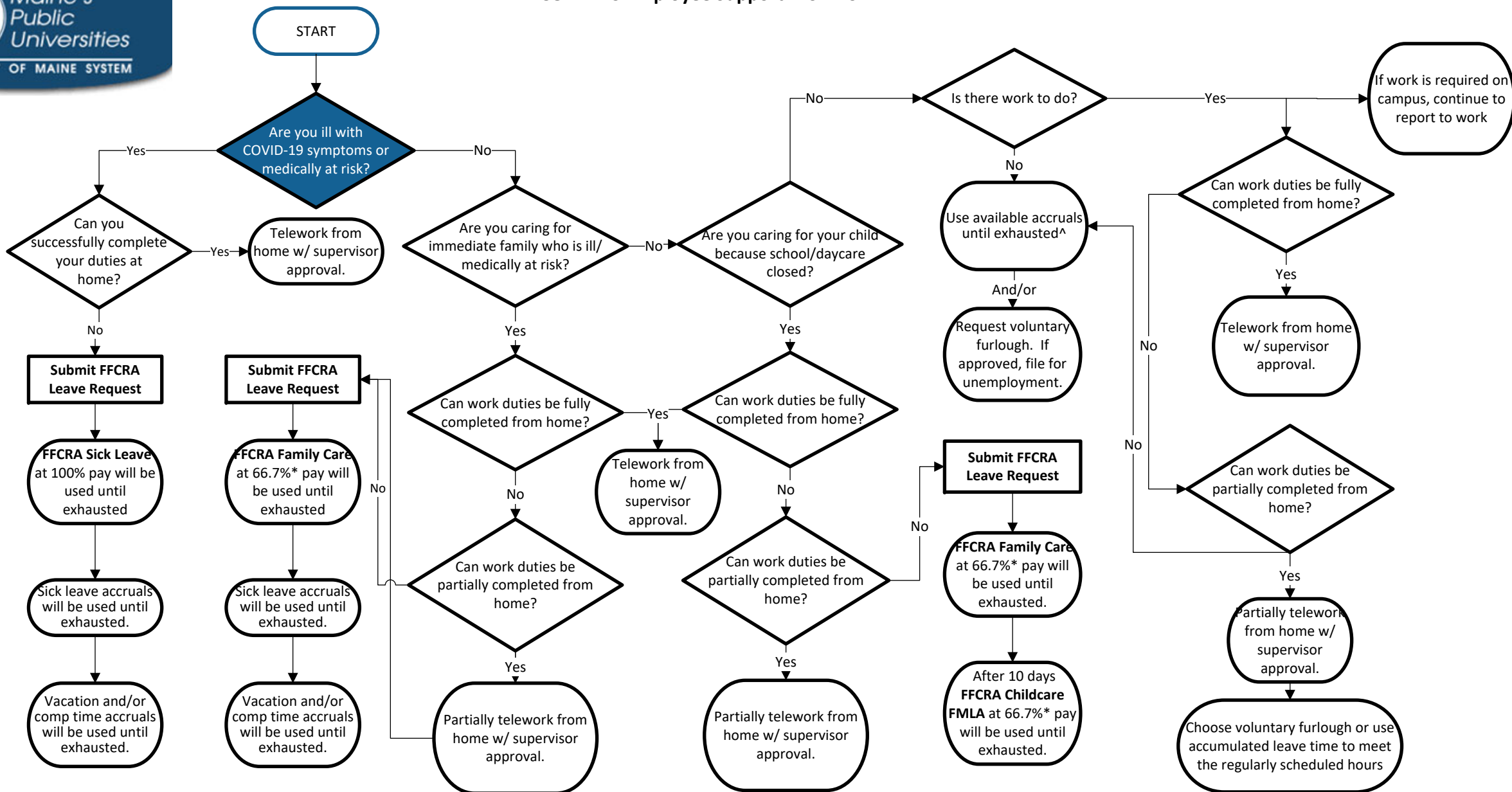




### COVID-19 Employee Support Workflow



**FFCRA Sick Leave + FFCRA Family Care** = Maximum of 80 hours (pro-rated for those who work less than full-time) available until December 31, 2020. FFCRA Sick Leave pays 100% and FFCRA Family Care pays 66.7%.

**FFCRA Childcare FMLA 66.7%** is 12 weeks available until December 31, 2020, but the employee must first use FFCRA Family Care at 66.7% for the first 10 days, then the remaining 10 weeks pay is at 66.7%.

**\*For Families First Coronavirus Relief Act (FFCRA) Family Care, employee may use available sick, vacation and/or compensatory time accruals to supplement up to 100% of pay.**

<sup>^</sup>Effective April 5, 2020 through May 16, 2020, employees may use *all* available accruals to continue to get paid if unable to work or telework for a COVID-19 reason.

Effective May 17, 2020 through June 30, 2020, employees may use *50% of available sick accruals and 50% of available vacation/compensatory time* to continue to get paid if unable to work or telework for a COVID-19 reason.